Carnegie-Stout Public Library 360 West 11th Street Dubuque, Iowa 52001-4697 (563) 589-4225 office (563) 589-4217 www.carnegiestout.org



## INTERNET USE POLICY

To fulfill its mission of providing public access to information of all types in a wide range of formats, the Carnegie-Stout Public Library provides access to Internet resources. The internet offers access to many valuable local, national, and international sources of information; however, some information found on the internet may be inaccurate, incomplete, dated, or offensive to some individuals. Patrons accessing the Internet must evaluate the validity and appropriateness of information found.

## I. Access to Internet Resources

- 1. The library affirms the right of every individual to have access to constitutionally protected material; however, the library must also respect the right of patrons not to be inadvertently exposed to content that they may find objectionable. Exposing unwilling patrons or staff to pornography defined as the depiction of erotic behavior intended to cause sexual excitement -- can be interpreted as sexual harassment. Users will not send, receive, or display text or graphics which may reasonably be construed as pornography. The library staff will be the arbiter of what may be construed as unacceptable content and reserves the right to ban patrons from using Internet computers who violate this policy.
- 2. The library affirms the right and responsibility of parents to determine, and monitor, their children's use of all library materials and resources, including the internet. The library assumes no responsibility for the use of the internet by children. Parents are encouraged to work with and supervise their minor children's internet sessions.

## II. Conditions and Terms of Use

1. Patrons must use their own valid Carnegie-Stout Public Library card to access the public computers at the library. Patrons using a card that is not issued in their name will be logged out of their session and lose internet privileges until they can log in with their own account. Visitors who do not have a library card may obtain a guest card by providing a driver's license, or other valid form of identification. Pre-K – 12<sup>th</sup> students can obtain an internet only library card by returning an agreement form signed by a parent or guardian. A single use guest pass can be provided to students under the age of 16 that do not have valid identification and have not completed the internet only card application process.

Service People Integrity Responsibility Innovation Teamwork

- 2. Patrons shall assume the full responsibility for learning to use computers and resources. The library offers internet stations on a first-come, first-served basis unless a reservation has been made.
- 3. The library offers internet access computers in two locations that are restricted by age: computers for children up to the age of 12 are located in the Youth Services Department on the first floor of the library; computers for teens ages 13 -17 are located in the Teen Zone on the first floor of the library.
- 4. Patrons are responsible for a laptop computer while using the equipment and repairs required due to damage while checked out may be up to, but not to exceed, the replacement cost of \$1,500.
- 5. Due to the potential damage food and beverages may cause to computer equipment, they are not allowed.
- 6. The library is not responsible for the receipt of unwanted communications, including, but not limited to, viruses when using the library's network.
- 7. The library expects all patrons accessing the internet to be responsible and ethical users by not using computers to:
  - Invade the privacy of others
  - Harass or slander others
  - Distribute unsolicited advertising
  - Make unauthorized entry into other computers, or communication services or resources
  - Use the internet for any illegal activity including, but not limited to, copyright infringement, fraud, propagation of computer viruses, or accessing material deemed obscene by Iowa Code 728.1-728.3.
- 8. Users shall comply with all conditions and terms of use of the internet set forth in this policy. Failure to comply will result in loss of internet privileges in the library.
- 9. The library assumes no responsibility, and shall have no liability, for any direct, indirect, or consequential damages arising from the use of its technology equipment, electronic resources, or connections to internet resources.

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