

# How to Log In

- For most services, you will need your username and PIN to log in.
- Your username is the first half of your school email address
  - If your email address is mickeymouse563@dbqschools.org your username would be mickeymouse563
- You can use your username to log in when it asks for Username or Library Card
- Your PIN is set the first time you attempt to log in
  - Instructions for setting or resetting your PIN can be found [Here](#)
- You can use your 4-digit PIN when it asks for PIN or Password
  
- If you are having difficulties logging in, please see [this help sheet](#) to identify who to contact