

# How To Set Personal Identification Number

- On first use, you will need to create a personal identification number (PIN)
- Click [here](#) to go to the log in page
- Click Reset My PIN

## Sign in to your account

Library Barcode

PIN

Forgot PIN? [Reset My PIN](#)

Don't have a library card? [Register for a new Library Card.](#)

- You will need to know your school email address.
- For Library Card enter the first part from your email address, leaving the “@dbqschools.org” off.
- For Email Address enter your full email address
- Click the Reset My PIN button

## Reset My PIN

To reset your PIN, enter your barcode or your email address. You must have an email associated with your account to reset your PIN. If you do not, please contact the library.

Library Barcode

Email

[Reset My PIN](#)

- You will receive an email with a link to reset your PIN.
- Choose a 4-digit PIN that you will remember and do not share it with anyone.

## Koha password recovery



DO\_NOT\_REPLY@dubuque.lib.ia.us

Tue 3/1/2022 9:55 AM

To: Mickey Mouse

This email has been sent in response to your password recovery request for the account mickeymouse563.

You can now create your new password using the following link:

[https://catalog.carnegiestout.org/MyAccount/PasswordRecovery?uniqueKey=\\$2a\\$08\\$Ocqq46KYp5](https://catalog.carnegiestout.org/MyAccount/PasswordRecovery?uniqueKey=$2a$08$Ocqq46KYp5)

This link will be valid for 2 days from this email's reception, then you must reapply if you do not change your password.

Thank you.