Carnegie-Stout Public Library 360 West 11th Street Dubuque, Iowa 52001-4697 (563) 589-4225 office (563) 589-4217 www.dubuque.lib.ia.us



Carnegie-Stout Public Library

LISTENING/VIEWING STATIONS POLICY

The primary purpose of the audio listening and DVD and Blu-ray viewing stations is to allow library patrons to use the audio visual collections in the Library.

- 1. There is no charge for the use of the listening or viewing stations. However, users are responsible for damage to equipment and materials and will be billed for the full cost of repair or replacement.
- 2. The listening and viewing stations in the Youth Services Department are reserved for use by patrons twelve (12) years of age and under. Only materials from the Youth Services collection may be listened to or viewed in the Youth Services Department. A parent or guardian is encouraged to use the station with young viewers to assist with the equipment.
- 3. Two users are allowed at the listening and viewing stations at one time. Headphones or earbuds must be worn while using the listening and viewing stations. Earbuds are available for purchase at the Check-Out Desk.
- 4. If other are waiting to use the equipment, viewing time may be limited.
- Courtesy is expected of all viewers. Noisy or disruptive behavior will not be tolerated.
- 6. DVDs and Blu-rays depicting graphic violence and nudity cannot be viewed at a viewing station as other patrons in the area may find this disruptive or offensive.

By the Library Board of Trustees Adopted December, 1988 Revised March 19, 1991 Revised December 19, 1996 Revised November 16, 2000 Revised March 28, 2003 Revised April 23, 2009 Revised February 28, 2013 Revised June 23, 2016

Jenny Weiss, President Library Board of Trustees